

SECTION 8 RETIREE/BENEFICIARY INFORMATION

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INTERNET ACCESS TO THE TRS

General information regarding benefit recipients of the TRS, including commonly used TRS forms, may be obtained by logging on to our website at <http://www.trs.mt.gov>.

PART-TIME EMPLOYMENT AFTER RETIREMENT EARNINGS

Any retired member of the TRS may be employed in a part-time or substitute position reportable to the TRS and earn, without loss of their retirement benefits, an amount not to exceed the greater of: (1) one-third of the sum of their average final compensation (AFC), plus annual increases equal to the increase in the Consumer Price Index (CPI) in the preceding calendar year(s) since their date of retirement; or (2) one-third of the Median AFC for members retired during the preceding fiscal year as determined by the TRS Board. These earnings are determined on a fiscal year basis.

“Retired member” means a person who has terminated employment that qualified the person for membership under 19-20-302 MCA and who has received at least one monthly retirement benefit paid pursuant to this chapter. (Ref: §19-20-101, MCA.)

The TRS retired payroll staff will determine the maximum amount the TRS retiree can earn without affecting their monthly benefit. Contact the TRS at (406) 444-3185 or (406) 444-3135 to verify this information. If the retiree earns more than the allowable amount or signs a full-time contract with your agency, please contact the TRS immediately.

The TRS retirees are only limited in the amount they may earn if employed in a part-time teaching, administrative, faculty, or any other instructional services position that is reportable to the TRS. (Ref: §19-20-804, MCA.)

TRS retirees who are employed part-time in a position are not required to contribute to the retirement system unless they exceed the amount they are eligible to earn. It is required, however, that retired TRS members working in part-time positions be reported to the TRS on the employer’s ‘Monthly Contribution Report’ for the purpose of tracking earnings after retirement. (See Section 4)

Should a TRS retiree exceed their earnings limitation, their monthly retirement benefit will cease the first of the month in which their earnings for the fiscal year exceeded the maximum allowed. The TRS retiree shall be reinstated to active membership service. The retiree’s monthly benefit will not be reinstated until the TRS member terminates their employment.

MEDIAN AFC HISTORY

-	MEDIAN SALARY	1/3 OF MEDIAN SALARY
1999-00	\$43,945.06	\$14,648.35
2000-01	\$45,528.45	\$15,176.15
2001-02	\$45,304.46	\$15,101.49
2002-03	\$45,290.43	\$15,096.81
2003-04	\$47,942.54	\$15,980.85

EARNINGS AFTER DISABILITY RETIREMENT

A disabled TRS retiree may return to part-time employment provided their combined disability benefit and earnings do not exceed the greater of their AFC or the Median AFC of those members retired during the preceding fiscal year as determined by the TRS Board. Should their combined earnings and disability benefits exceed the maximum allowable under the law, their disability benefit will be reduced so that a combination of earnings and disability benefits does not exceed the greater of their AFC or the Median AFC of those members who retired during the preceding fiscal year. (Ref: §19-20-904, MCA.)

A disabled TRS retiree’s benefits will be canceled if they are employed full-time by a public or private educational institution as an educator, or in any other related capacity identified under the TRS.

REPORTABLE EARNED COMPENSATION FOR WORKING RETIREES

Reportable earned compensation represents a TRS retiree's base part-time contract and any additional instructional duties, to include, summer teaching contracts/summer school, coaching, and drivers' education. Earnings that are not reportable to the TRS include bus driving, custodian, ticket taking, hall monitoring, or food services/cafeteria. These earnings are also not reportable for active members.

Examples of other employer benefits **not** reportable to the TRS include, but are not limited to the following:

1. Employer premium payments on behalf of TRS retiree's for health or dependent care expense accounts or any employer contribution for health, medical, pharmaceutical, disability, life, vision, dental, or any other insurance.
2. Any employer payment or reimbursement for professional membership dues, maintenance, housing, day care, automobile, travel, lodging, entertaining expenses, or any similar payment for any form of maintenance, allowance, or expenses.
3. The imputed value of health, life, or disability insurance.
4. Any non-cash benefit provided by an employer to or on behalf of a TRS retiree.
5. Any lump-sum payment of unused, accumulated sick or annual leave, excess leave balance payments, any early retirement incentive severance payment, or one-time incentives or bonuses.

INDEPENDENT CONTRACTORS

Any person employed as an independent contractor shall be ineligible for membership in the TRS. The TRS Board shall accept a certification from the Montana Department of Labor and Industry (DLI) as prima facie evidence of independent contractor status. The burden of proof before the TRS Board is on the TRS employer. If the TRS retired member's status as an independent contractor is in question, they must become a member of the TRS. (Ref: §19-20-302, MCA.)

Hiring employees as independent contractors must be evaluated under the IRS's test of independent contractor status. The critical factors are whether the governmental entity has the right to direct and control the worker as to the manner and means of the worker's job performance. In most cases schools must, of necessity, have the requisite right to direct and control its teachers and administrators as to all significant performance issues: hours, goals, curriculum, and termination; therefore these individuals generally would not meet the test of independent contractor status. In addition, there is no financial "risk" of an enterprise shifted to the worker, which is another requirement for independent contractor status. Employers should be aware that "labeling" a person an independent contractor is not determinative of that status — control is.

Montana law provides for a civil penalty of \$1,000 for each false statement or misrepresentation made concerning a person's status as an independent contractor. Montana law also prohibits employees from waiving their rights under the workers' compensation and unemployment insurance acts. An employer who avoids these responsibilities may be committing employer misconduct, a felony, punishable by up to 10 years in prison and/or a \$50,000 fine. For more information, please contact the DLI Independent Contractor Central Unit at (406) 444-1446.

EXEMPTION FROM LEGAL PROCESS

The retirement allowance or any benefits accrued or accruing to any person under the provisions of the TRS and the accumulated contributions, cash and securities in the various funds of the retirement system are not subject to execution, garnishment, attachment by trustee process or otherwise, in law or equity, or any other process; and may not be assigned, except under the limited provisions of a Family Law Order (FLO). (Ref: §19-20-706, MCA.)

WITHHOLDING GROUP INSURANCE PREMIUMS FROM RETIREMENT BENEFITS

A TRS benefit recipient who continues to participate in the employer's group insurance plan may elect to have their premiums withheld from their monthly TRS benefit. To initiate the withholding of monthly insurance premiums the benefit recipient must contact the payroll clerk or the Human Resource office at the place of their former employment, or the TRS office at (406) 444-3185, for the 'Authorization For Deduction of Health Insurance' form. The health insurance deduction form is also available on the TRS web site at <http://www.trs.mt.gov>.

The TRS employer must provide a properly completed 'Authorization For Deduction of Health Insurance' form to the TRS office. The TRS employer must certify the eligibility of all TRS benefit recipients electing to have insurance premiums withheld from their monthly retirement allowance, and the name of the insurance carrier, the monthly premium amount to be withheld each month and the month the first deduction is to begin. (Ref: ARM 2.44.513)

Monthly insurance premiums must be paid in advance. At commencement of monthly benefits, withholding can only be started on the TRS benefit recipient's second monthly retirement allowance. The TRS benefit recipient must pay the premium between that time and the date of retirement direct to the TRS employing agency.

The TRS employer must submit all subsequent premium rate changes in writing to the TRS. These changes must be noted on a photocopy of the previous month's 'Payroll Insurance Premium Withholding Listing' that is provided by the TRS. Please note the changes in blue or black ink only, and sign and date the request. A faxed copy of a change of premium will not be accepted as permanent documentation by the TRS.

In order to allow the TRS adequate time to initiate the withholding of insurance premiums, or to make subsequent premium rate changes, the TRS must receive notification prior to the 15th day of the month. Due to the large number of school districts and the university units involved in this process, and the even larger number of TRS benefit recipients taking advantage of this service, **no** exceptions can be allowed to this deadline.

The TRS has no connection with group insurance plans, but offers this withholding as a service to our benefit recipients. As a result, all insurance related questions will be referred to the payroll office at the school district or the Human Resource office of the university unit. The benefit recipient's annual tax Form 1099-R will note the insurance premiums withheld for each calendar year.

A 'Payroll Insurance Premium Withholding Listing' and a state warrant will be sent directly to you, the employer, on the last business day of each month. At your request, the state warrant that is generated each month by the TRS for insurance premiums can be made payable to either the employer or to the insurance carrier. Regardless of the option elected, the state warrant and the 'Payroll Insurance Premium Withholding Listing' will be sent direct to you. If you have questions or need assistance, contact the TRS at (406) 444-3185.



MONTANA TEACHERS' RETIREMENT SYSTEM

1500 E 6TH AVE
PO BOX 200139
HELENA MT 59620-0139
(406) 444-3134

TRS Office Use Only

AUTHORIZATION FOR DEDUCTION OF HEALTH INSURANCE

(PLEASE TYPE OR PRINT LEGIBLY IN DARK INK)

Monthly insurance premiums **must** be paid in advance. At commencement of monthly benefits, withholding can only be started on the benefit recipient's **second** monthly retirement allowance. Accordingly, the benefit recipient must pay any premium(s) due, which arises between their date of retirement and their second monthly benefit, directly to the employing agency. All future payments will be made directly through deductions from the Teachers' Retirement System (TRS) monthly retirement allowance.

BENEFIT RECIPIENT'S INFORMATION:

Joan P Doe

(Recipient's Name)

01-01-48

(Date of Birth)

1	1	1	1	1	1	1	1	1	1
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(Social Security Number)

1111 S Freedom Way

(Home Mailing Address)

Helena MT 59601

(City, State & Zip Code)

(406) 111-2222

(Area Code & Telephone Number)

I hereby authorize deduction of the monthly rate in effect for the coverage I have selected through the employing agency from my monthly retirement allowance. Such deduction is to remain in effect until the employing agency cancels or changes my insurance coverage amount. I also authorize future increases or decreases in the cost of the plan I selected to be automatically deducted without further authorization from me.

Joan P Doe

11-10-04

(Signature of Benefit Recipient)

(Date)

NOTICE TO EMPLOYER: All authorization forms, changes or cancellations must be channeled through you. You **must** provide written notification of changes of the premium amount to both the TRS and the benefit recipient **prior** to the 15th day of the effective month. Upon notification of the benefit recipient's death, you **must** directly reimburse the TRS the gross monthly premium amount withheld.

TO BE COMPLETED BY THE EMPLOYER:

Mary K Lewis

Name of Insurance Coordinator

(406) 449-0002

(Area Code & Telephone Number)

Blue Cross Blue Shield of Montana

Name of Insurance Carrier

250011

TRS Employer Number

\$239.70

Monthly Premium Amount

Monthly retirement allowances are paid on the last business day of each month. The first deduction from the monthly retirement allowance is to

begin in the month of June 2005, to cover the insurance premium for the month of July 2005.

Mary K Lewis

11-10-04

(Signature of Insurance Coordinator)

(Date)

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